

Hamilton Township Trustee Meeting

July 3, 2024

Trustee Board Chairman, Darryl Cordrey, called the meeting to order at 9:00 a.m. Mr. Cordrey, Mr. Rozzi and Mr. Sousa were present.

Roll call as follows: Darryl Cordrey
Joe Rozzi
Mark Sousa

The *Pledge of Allegiance* was recited by all.

A motion was made by Mr. Cordrey, with a second by Mr. Rozzi, to approve the clerk's journal as the Official Meeting Minutes of the June 18, 2024, Trustee Meeting.

Roll call as follows: Joe Rozzi Yes
Mark Sousa Yes
Darryl Cordrey Yes

A motion was made by Mr. Cordrey, with a second by Mr. Rozzi, to approve the bills as presented before the Board.

Roll call as follows: Mark Sousa Yes
Darryl Cordrey Yes
Joe Rozzi Yes

Public Comments

Mr. Cordrey opened the floor to public comments at 9:01 a.m., in which there were none.

Public Hearing - 2025 Preliminary Tax Budget

Administrator Jeff Wright explained that according to the Ohio Revised Code, every taxing authority must adopt a tax budget before July 15th each year and submit it to the County Auditor by July 20th. Failure to meet these deadlines could endanger the Township's allocation from the local government fund. The Tax Budget provides an estimate of expenditures, prepared by

Assistant Fiscal Officer Ellen Horman and reviewed by the Board of Trustees and Fiscal Officer, based on updated projections. He also expressed gratitude to Ms. Horman, Ms. Elliott, and the Leadership Team for their efforts in preparing the report.

Mr. Wright clarified once the revenue is updated, each fund is reevaluated, Capital Expenditures are updated as needed and each fund is balanced prior to presenting the Capital Budget to the Board of Trustees in the Fall. He reminded the Board and public that we are only halfway through our 2024 Budget.

Mr. Cordrey concluded the public hearing at 9:05 a.m. after Mr. Wright summarized the 2025 Tax Budget, with no further comments following.

New Business

- Resolution No. 2024-0703A – Approving the 2025 Tax Budget

Mr. Cordrey made a motion with the second from Mr. Rozzi to approve Resolution 24-0703A, a resolution approving the 2025 Tax Budget.

Roll call as follows:	Joe Rozzi	Yes
	Darryl Cordrey	Yes
	Mark Sousa	Yes

- Resolution No. 2024-0703B – Authorize an increase in appropriations for two funds.

Mr. Wright clarified that there is a need to adjust appropriations in the 2024 Budget, with increases of \$5,108.90 for the General Fund and \$703,476.36 for the Kroger TIF Fund, in order to align the budgets for the 2024 calendar year.

Mr. Cordrey made a motion with the second from Mr. Rozzi to approve 2024-0703B, a resolution approving an increase in township appropriations in the General Fund and Kroger TIF Fund to reconcile budgets for the calendar year 2024.

Roll call as follows:	Darryl Cordrey	Yes
	Mark Sousa	Yes
	Joe Rozzi	Yes

- Motion- Authorize the purchase of replacement police vehicles.

Police Chief Hughes stated that McClusky contacted the department, notifying them that they will have five Chevy Tahoe SUVs that will be available for purchase. With competitive bidding, the PD will be able to purchase each vehicle for \$54,836, with upfitting costing \$17,000, including around \$3,000 in additional miscellaneous equipment for each vehicle.

Mr. Cordrey questioned Chief Hughes if the vehicles were allocated in the budget.

Chief Hughes feels that with costs rising, now is the time to take advantage of the current estimated rates. He hopes to cover some of the upfitting cost with trade-ins.

Mr. Sousa asked Chief Hughes if the vehicles are available now or allocated.

Chief Hughes anticipates having the vehicles at the end of the year, beginning of next year at the latest.

Mr. Cordrey made a motion with the second from Mr. Rozzi to approve the authorizing the purchase of replacement police vehicles.

Roll call as follows:	Darryl Cordrey	Yes
	Mark Sousa	Yes
	Joe Rozzi	Yes

- Motion- Authorize the Township Administrator to enter into a Lighting Service Agreement with Duke Energy for Towne Center Boulevard and Grandin Road.

Mr. Wright clarified that Duke has proposed a lighting services agreement involving a one-time expense of \$65,367.58 for the installation of poles and lights. The payment for this will come from the TIF Fund.

Mr. Cordrey made a motion with the second from Mr. Rozzi to authorize the Township Administrator to enter into a Lighting Service Agreement with Duke Energy for Towne Center Boulevard and Grandin Road.

Roll call as follows:	Mark Sousa	Yes
	Darryl Cordrey	Yes
	Joe Rozzi	Yes

- Motion- Amend the Hamilton Township Roster as Presented

Mr. Cordrey made a motion with the second from Mr. Rozzi to approve the Hamilton Township Roster as Presented

Roll call as follows:	Darryl Cordrey	Yes
	Joe Rozzi	Yes
	Mark Sousa	Yes

Public Comments

Mr. Cordrey opened the floor to public comments at 9:14 a.m., in which there were none.

Administrator’s Report

- July 4th Joint Freedom Parade & Festival. The parade will start in the Village of Maineville continuing to Testerman Park for festivities.

Trustee Comments

Mark Sousa: He extends wishes for a joyful and safe 4th of July to everyone. Additionally, he expresses gratitude for everyone's patience during the roadwork across the Township. He is pleased to announce that Nunner Road has now reopened.

Joe Rozzi: He reminded residents about firework safety, emphasizing the importance of never operating them under the influence of alcohol or without adult supervision. He advised leaving fireworks undisturbed overnight to prevent injuries and fires. Additionally, he expressed the true meaning behind the holiday and wishes them a happy 4th of July.

Darryl Cordrey: He is looking forward to attending the Freedom Parade & Festival and notified the residents that the watermain replacement will start July 8th in the Village of Maineville.

Executive Session- Mr. Cordrey made a motion with a second from Mr. Rozzi to adjourn into executive session at 9:16 a.m. in accordance with ORC 121.22(G)(3) to discuss pending litigation and ORC 121.22(G)(8a) to discuss economic development.

Roll call as follows: Darryl Cordrey Yes
Mark Sousa Yes
Joe Rozzi Yes

Mr. Cordrey made a motion with a second from Mr. Rozzi to come out of Executive session at 10:06 a.m.

Roll call as follows: Joe Rozzi Yes
Darryl Cordrey Yes
Mark Sousa Yes

Adjournment- With no further business to discuss, Mr. Cordrey made a motion, with a second from Mr. Rozzi, to adjourn at 10:07 a.m.

Roll call as follows: Darryl Cordrey Yes
Joe Rozzi Yes
Mark Sousa Yes